

LETTER OF UNDERSTANDING

The undersigned firm, referred to hereinafter as "Exhibitor," agrees as follows:

Texas Water Quality Association, hereafter referred to as "TWQA," will provide exhibit space and facilities in its 2019 Exhibition as described in the Exhibitor Information sheet and Application for Space.

Exhibitor understands that there are other charges for electrical power, special decorations, shipping and storage handling, which charges will be delineated in information provided by the Hotel and/or Decorator.

Exhibitor will abide by the rules and regulations of TWQA as described and referenced in the Exhibit information.

Exhibitor will accept space assignment other than choices indicated in the event said choices are not available or conflict with previously assigned adjacent exhibits. TWQA reserves the right to move an Exhibitor to improve the appearance of the show.

Exhibitor may, if he desires, cancel the agreement and receive a refund less a service charge of \$100.00, if written request is made by June 24, 2019.

THE WOODLANDS MARRIOTT WATERWAY and/or TWQA shall not be liable to the Exhibitor for any damage to, or loss or destruction of, an exhibit or property of the Exhibitor by fire or other casualty, whether caused by negligence of THE WOODLANDS MARRIOTT WATERWAY or TWQA, their officers, agents, servants, employees or otherwise. The Exhibitor assumes the entire responsibility and the liability for losses, damages and claims arising out of injury or damage to exhibitor's displays, equipment and other property brought upon the premises of the hotel, and shall indemnify and hold harmless THE WOODLANDS MARRIOTT WATERWAY and the TWQA, and any authorized representative, agent or employee of the foregoing of any and all losses, damages and claims.

Exhibitors or their agents shall not injure or deface the walls or carpets of the building, the booths or the equipment of the booths. Exhibitors are forbidden to drive tacks, nails or screws into the walls or wood work. When such damage appears, the Exhibitor is liable to the owner of the property so damaged.

TWQA reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit for breach of this agreement or for cause, in which event TWQA is liable only to the extent of refunding the exhibit fee.

PLEASE PRINT OR TYPE:

I, the undersigned, have read all the above rules and regulations and information and agree to abide by same.

Company Name: _____

Address: _____

City _____ State _____ Zip _____

Phone: _____ FAX: _____

Email _____

By : _____ Typed or printed name _____

RETURN FORM TO: TWQA, 5606 N. Navarro, Suite 200R, Victoria, Tx 77904 or

Via email to twqadirector@twqa.org or fax form to (361) 573-6708